## **BIBLIOGRAPHY**

Morrisey, G., Appraisal and Development through Objectives and Results, Addison-Wesley, Ronding, Massachusetts, 1972.

"Performance Appraisal Cases from the Fair Employment Files," *Discipline and Grievance Report*, Issue No. 109, Bureau of Business Practice, 24 Rope Ferry Road, Waterford, Connecticut, April, 1979.

Job Evaluation and Pay Administration in the Public Sector, ed., Harold Suskin, published by the International Personnel Management Association, Washington, DC.

Personnel Systems Guidebook, Colorado Counties, Inc., 1500 Grant Avenue, Denver, Colorado, 1976.

A Model Personnel System For New Jersey County and Municipal Governments, the Department of Civil Service, State of New Jersey, Trenton, New Jersey, 1974.

Soil Conservation Service Training Handbook, Soil Conservation Service USDA, Washington, DC, 1977.

Public Personnel Administration - Policies and Practices for Personnel, Prentice Hall, Inc., Englewood Cliffs, New Jersey, 1973.

Performance Review and Employee Development Program - A Communication Skill Handbook for Managers, Personnel Division, Department of Admin-istration, State of Arizona, Phoenix, Arizona.

Qualification Standards for White Collar Positions Under the General Schedule - Handbook X-118, Office of Personnel Management, Washington, DC.

Handbook of Personnel Administration Forms and Formats, Prentice Hall, Inc., Englewood Cliffs, New Jersey, 1979.

Excerpts from District Personnel Handbook/Conservation District Handbooks, from the following states: Illinois, Kansas, Minnesota, Mississippi, Oklahoma, Oregon, South Dakota and Virginia.

KS CD HDBK PER iii